Patty, here is an email Dr. Whitehurst sent one of our students about the paperwork needed for PET 4946.  Regards, Sue

**From:** Michael Whitehurst   
**Sent:** April 30, 2012 5:19 PM  
**Cc:** Sue Graves  
**Subject:** RE: Internship Documents

Kate,

You can forward all info (mid-term, final evals, survey and your evaluation of the internship) whether I am in my office or not.  However, I have to have grades in Monday May 7th.  If I don't have all paperwork by 12:00 on the 7th, I will have to give you an F.  The F can be changed later but may take awhile to be processed.  If you expect to miss the deadline, I recommend that you contact the registrar regarding how this might affect your graduation.

Dr. W